## Leadership Skills – Year End Re Assessment

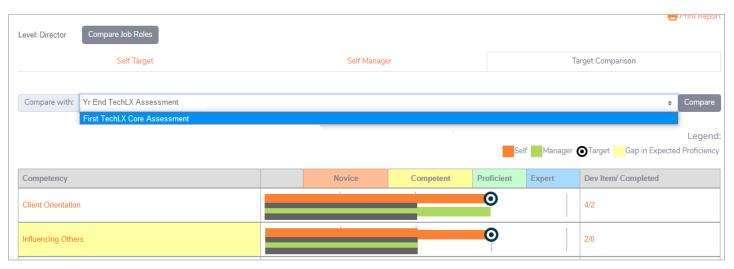


## Time for a check-up

Self-assessments can be a powerful tool for you to pinpoint your strengths and areas of opportunity as well as showcase your accomplishments, professional growth, and desire to learn. Now that you're entering the final quarter of your TechLX program, it's the perfect time to reassess and see where you are, how far you've come, and where you can go next in your leadership journey.

Go to <u>IT Skill Builder</u>, re-take the assessment and see where you have grown in this past year!

In View Results, on the Target Comparison tab, select *Compare With* to measure your progress against your initial competency assessment.



Tip: Your direct manager will also have the opportunity to assess you again in IT Skill Builder. This will give you valuable insights on where they have seen you grow during the past year and will facilitate a conversation on your skills, leadership development, and career journey.

Here is a sample draft email that you can send to your manager requesting their assessment.

Dear [Manager Name],

As I conclude my TechLX journey, I am going to re-assess myself on the 15 Core Competencies in IT Skill Builder. This re-assessment will serve both as an indication of my growth over the past year and of where I still need to develop. I would like for you, as my direct manager, to again provide feedback on my leadership strengths and development areas via an assessment in IT Skill Builder.

Please note that this is not a performance appraisal. Your observations will be used solely for personal development.

Please complete this assessment by [enter date].

Many thanks for your feedback and time.
[Your Name]